



*Lovettsville Volunteer
Fire and Rescue Company, Inc.*
P.O. Box 123
Lovettsville, VA 20180



**OKTOBERFEST 2009
FIRE AND RESCUE PERSONNEL GUIDELINES**

Street Closings

East Broadway from Locust Street East to South Church Street (one-lane only)

Pennsylvania Avenue from South Loudoun Street to South Church Street

South Loudoun Street from Pennsylvania Avenue to Broad Way

Light St (north & south - one lane open)

All streets are passable for emergency vehicles but closed for the festival

General

Meet at the station 0845 hours

Meet for briefing @ 0900 hours Pennsylvania Avenue & Church Street with Event Staff

All personnel shall wear collared Lovettsville shirt and blue pants.

Fire Department booth is located on East Broad Way at Church Street.

Staffing

Mike Senate is Duty Officer and is responsible for all operations.

CT403, Fred Mueller is on duty for the region.

Event

EMS: Tracey Senate, Kelly Gray

Suppression: Mike Senate, Jason Pope, Robert Berka, Chuck McCormick

Recruitment @ event: all personnel.

Staffing is at a minimum Saturday so the above crew must monitor and respond to all Co. 12 calls from the festival. However, if extra personnel become available throughout the day and commit to duty hours, the OIC shall consider the qualifications of all personnel when trying to staff additional units. In the past, a second ambulance was brought to the festival when the first transported a patient from the festival to the hospital.

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Apparatus Location

Ambulance 6121 – East Broadway & Church Street; available for calls

Gator – is unavailable

Wagon 612 – East Broadway & Church; 1 FF to remain w/ Wagon at all times for security; available for calls

Tent – East Broadway & Church

Communications

The Duty OIC will contact ECC for the following:

- Notify ECC all FD portables will be using Channel “O” for event but will be monitoring the dispatch channel.
- Request Public Service “Ticket” for Ambulance and Wagon but advise “available for calls”
- Notification of emergencies may occur in person at the F&RD tent. In that case, personnel should notify dispatch on Channel “A” that we have an incident.
- Emergencies may also be called directly into 911 in which case units will be dispatched as per normal.
- Utilize station spare portable. Either take the battery charger to the event or arrange to exchange batteries mid-day from the station should the need arise.
- Ensure all portables are secure and returned to the station or apparatus.
- All personnel shall carry a minitor and alpha pager.

Role of the Loudoun Amateur Radio Group (LARG)

Several members of LARG will be patrolling the festival for the purpose of prompt reporting of emergencies to Fire & Rescue. LARG will communicate on their own radio network with one LARG member present in the Fire & Rescue booth at all times. Exchange of information will occur face-to-face from LARG to Fire & Rescue. Fire & Rescue will then respond to the emergency and request additional resources from ECC if needed.

If additional Fire & Rescue resources respond to the festival, ensure all onscene (Lovettsville) resources switch from channel “O” to the new tactical channel, determined by ECC.

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Response

EMS Operations

There are no special EMS protocols in place for the event.

To access a patient, if possible, respond with the Ambulance if necessary but consider using the cot only if the patient is nearby.

Meet the CT at Station 12 for all Oktoberfest related transports to Cornwall or LHC. For all Oktoberfest related transports to FMH, meet the CT at the 7-Eleven (corner of Broadway & Berlin Turnpike).

A landing zone will be set up at Station 12 for the duration of the event should one be needed. The Wagon OIC shall ensure this is set-up before departing to the festival then, taken-down at the end of the day.

EMS Reports

If first aid treatment is provided to a patient (e.g., band-aid) you do *not* need to complete a run sheet or contact ECC.

If a patient requires transport, notify ECC on Channel "A" and then switch to Channel "B". ECC will assign a separate incident number and a run sheet should be completed.

If a patient requires transport and elects to go POV or refuses transport, notify ECC on Channel "A" to obtain a separate incident number, complete a run sheet for a waiver.

Major Event

- Size up situation
- Provide situation report to ECC and request additional resources (e.g., box alarm, hazmat, EMS transport units)
- Stage resources if necessary. In the event of a MPI, EMS vehicles may be staged on Church Street northbound single-file between Berlin Pike and Pennsylvania Ave then allowed to pick up a patient and depart left on _____
- Establish command (include Event staff, Sheriff)
- Establish strategy, tactics and tasks
- Assign tasks to resources
- Manage resources (accountability, safety, rehab)
- Transfer command to BC
- Sheriff to handle police events (e.g., shooting/civil disturbance) - fire and rescue to stage, then support

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Shelter in Place or Evacuation

- If shelter in place or evacuation is required, it will be broadcast from the main stage
- Shelter in place locations include St. James Church, the Town Library and Community Center (all walking distance)
- If evacuation is necessary, coordinate with the Transportation Coordinator, Mayor Walker
- Evacuation sites include the Game Club and Fire Station 12
- Event parking is at the Game Club and the Community Center. A trolley will run continuously between them, through the festival via Broad Way

Important Numbers

Station 12

540-822-5258

Dispatch Non-Emergency

703-777-2247